

NAUSHOP

ARCHITECTURAL REVIEW COMMITTEE

Application for Certificate of Approval for Additions, Modifications and Alterations
Return to The Dartmouth Group, 131 Hartwell Ave. Suite 115, Lexington MA 02421

Or Email to trustees@nantucketnaushop.net

*** Digital Submissions Preferred for Timely Processing ***

Application Date _____

I. LOT NO. _____

Owner of Record: _____

Date: _____

Legal Address: _____

Tel. #: _____

Address of Proposed Work: _____

Copy of Deed Attached

II. TYPE OF IMPROVEMENT:

Dwelling Garage Driveway Landscaping/hardscaping Fencing

Other: _____ Painting (Please state below the Historic color and code number you will be using on door, trim & clapboard here.)

General Description of Proposed Work:

Name of Architect or Designer: _____

Address: _____

Tel. #: _____

III. A. Structural Alterations

The applicant has attached two complete set(s) of Building Plans and specifications for the use and review of the Naushop Architectural Review Committee. Such plans must be complete in detail so as to be suitable for subsequent submission to the Nantucket Historic District Commission and the Building Department. These drawings must include a plan view and all elevations drawn to scale. The information contained in these plans and specifications must include, but not be limited to, the following:

1. Foundation: Poured Concrete Concrete Block Other: _____

2. Roof Pitch: Main _____ Dormers _____

3. Roof Shingles (Architectural):
Manufacturer: _____ Style: _____ Color: _____

4. Sidewall Material:
Front: _____ Color & code #: _____
Left Side: _____ Color & code #: _____
Right Side: _____ Color & code #: _____
Rear: _____ Color & code #: _____

5. Gutters: Wood: _____ Boxed downspouts: _____

6. Exterior Trim Dimensions:
Soffit Overhang: _____ Rakeboard: _____
Cornerboard: _____ Window Casing: _____
Door Casing: _____ Fasia: _____
Trim Paint Color: _____

7. Windows: Manufacturer: _____
Configuration: _____
Exterior Paint Color: _____

8. Exterior Doors Wood Other: _____
Manufacturer: _____ Color & code #: _____
Front Style: _____ Color & code #: _____
Side Style: _____ Color & code #: _____
Rear Style: _____ Color & code #: _____

9. Chimney: Type of Brick: _____
Color of Brick: _____

10. Other Architectural Features:
Electrical: _____
Exterior Lighting: _____

Vent details: _____
Plumbing: _____
HVAC: _____
Cupolas: _____

The applicant has attached two Plot Plans drawn by _____ dated _____, which indicates, to scale, the locations of the proposed structure or improvement on the lot indicating a _____ foot front setback, a _____ foot left side setback, a _____ foot right side setback, a _____ foot rear setback, an existing grade of _____ feet at the front elevation; a finished grade of _____ feet at the front elevation and an elevation of _____ feet at the top of the foundation, also the Plot Plan indicates the location of any steps, stoops, decks, patios, retaining walls, walks, driveways, and fences.

B. Landscape, Walkways, Driveway Alterations

The applicant has attached a landscape plan detailing proposed alterations.

Name and contact information of Contractor, Landscape architecture or landscaper:

IV. Owner Certifications

The undersigned Owner submits the attached plans and specifications which detail the proposed Alterations and shall be part of this application. The Owner further agrees that he/she will notify the ARC of any changes to the submitted original documents here attached, including but not limited to alterations required by the NHDC and Building Departments, for further review and approval of the ARC.

The Owner agrees that no work in connection with the Alterations shall proceed until final approval has been issued by the Architectural Review Committee. Further, it is agreed the work will proceed in accordance with the general rules for construction within Naushop.

The Owner agrees that if the Association incurs any cost or expense in connection with the review or approval of this Application, such expense shall be passed on to the Owner and be collectable as a common expense against the subject Lot.

The Owner agrees to allow access to the Lot or the Building by the members of the ARC or its agents, with prior notice and at reasonable times, for inspections during construction and following the completion of the work.

The Owner agrees that at project completion a final set of "as built" drawings will be submitted to the ARC. Upon receipt of these and a copy of the signed-off Building Permit, a final Approval Certificate will be issued to the Owner by the ARC.

Owner

Owner